

## CHC43015 CERTIFICATE IV IN AGEING SUPPORT

### TRAINING PROGRAM



VOCATIONAL  
RELEVANCE

This qualification reflects the role of support workers who complete specialised tasks and functions in aged services; either in residential, home or community based environments. Workers will take responsibility for their own outputs within defined organisation guidelines and maintain quality service delivery through the development, facilitation and review of individualised service planning and delivery. Workers may be required to demonstrate leadership and have limited responsibility for the organisation and the quantity and quality of outputs of others within limited parameters.

#### Nationally recognised units of competency as listed below:



|    |           |  |          |
|----|-----------|--|----------|
| 1  | CHCAGE001 | Facilitate the empowerment of older people                   | Core     |
| 2  | CHCAGE005 | Provide support to people living with dementia               | Core     |
| 3  | CHCCCS011 | Meet personal support needs                                  | Core     |
| 4  | CHCCCS023 | Support independence and well being                          | Core     |
| 5  | CHCCCS025 | Support relationships with carers and families               | Core     |
| 6  | CHCDIV001 | Work with diverse people                                     | Core     |
| 7  | CHCPAL001 | Deliver care services using a palliative approach            | Core     |
| 8  | HLTAAP001 | Recognise healthy body systems                               | Core     |
| 9  | CHCAGE003 | Coordinate services for older people                         | Core     |
| 10 | CHCAGE004 | Implement interventions with older people at risk            | Core     |
| 11 | CHCADV001 | Facilitate the interests and rights of clients               | Core     |
| 12 | CHCCCS006 | Facilitate individual service planning and delivery          | Core     |
| 13 | CHCLEG003 | Manage legal and ethical compliance                          | Core     |
| 14 | CHCPRP001 | Develop and maintain networks and collaborative partnerships | Core     |
| 15 | HLTWHS002 | Follow safe work practices for direct client care            | Core     |
| 16 | CHCCOM002 | Use communication to build relationships                     | Elective |
| 17 | CHCCCS009 | Facilitate responsible behaviour                             | Elective |
| 18 | CHCCCS010 | Maintain a high standard of service                          | Elective |

## PROGRAMME DELIVERY



### CAMPUS

Available at Burleigh, Lismore and Murwillumbah campus.



### PROGRAMME DURATION

Expected duration: 12 months  
Nominal duration: 18 months



### COMMITMENT (HOURS)

| Component                          | Weekly  | Total Course |
|------------------------------------|---|--------------|
| One-on-one training and assistance | 30 min session scheduled with the trainer fortnightly | 13 hours     |
| Trainer-directed home study        | 12 hours per unit                                     | 216 hours    |
| Research                           | 4 hours per unit                                      | 72 hours     |
| Practical work placement           | Completed at end of course                            | 120 hours    |



### DELIVERY

Connected Learning.  
Course work (delivery online) and negotiated mentoring sessions with your trainer.



### THIRD PARTY ARRANGEMENTS

ACE Community Colleges is responsible for the issue of all qualifications and statement of attainments. ACE Community Colleges is responsible for the issue of all qualifications and statement of attainments.



### WORKPLACE AGREEMENTS

Work placement obligations are measured in hours; minimum requirements vary between qualifications; this qualification requires mandatory placement of 120. If employed need evidence of 120 hours employment and job tasks, OR to be completed at the end of the course.



### TRAINER ACCESS AND LEARNING SUPPORT

Your trainer can provide email and telephone support throughout the course. All enrolled students also have access to a Student Support Officer who can provide advice and assistance or facilitate external support.



### GENERAL SUPPORT SERVICES

Pre-admission surveys allow us to evaluate language, literacy and numeracy capabilities prior to enrolment. This is done with reference to the Australian Core Skills Framework, helping us to determine individual needs relative to the demands of the course and to estimate support requirements. Once enrolled, students can then access foundational support adapted to their individual needs and circumstances.

## ENROLMENT AND PARTICIPATION



### APPLICATION

Enrolment is contingent upon an application being accepted. Factors considered in the evaluation of enrolment applications include meeting programme entry requirements, eligibility for a training subsidy (where applicable), the outcome of screening processes (for example, police checks), past payment of fees and acceptance of the terms of enrolment.



### ENTRY REQUIREMENTS

- You must already be working in the industry to enrol in this course.
- Students will be required to complete and pay for a National Police Clearance prior to enrolment in this course.
- As a duty of care to clients, the influenza vaccination is now mandatory for all students intending to complete practical placement in community care.



### REQUIRED MATERIALS AND EQUIPMENT

Access to computer, laptop or device. Access to the internet.



### COMPLETION AND CERTIFICATION

A qualification testamur and transcript will be issued by ACE Community Colleges upon successful completion of course requirements, provided that all administrative requirements have been met and course fees are paid in full. In these circumstances, certificates will be issued within 30 days.



### PARTIAL COMPLETION

Where a student does not complete all components, a statement of attainment listing units successfully achieved will be issued by ACE Community Colleges within 30 days of course completion as long as all outstanding fees have been paid.

## FEES AND SUBSIDIES



### FULL COURSE FEE

NSW Fee For Service Option: \$3500  
Full Fee: \$4000



### CARDHOLDER DISCOUNT

Not applicable.



### SUBSIDIES AVAILABLE

Yes – see box below. Please refer to the relevant Subsidy Fact Sheet provided at enrolment for subsidised fees, eligibility criteria and more information.



### COURSE MATERIALS

The course fees specified are fully inclusive of all textbooks, learning materials, tuition costs and support services for the advertised duration of the course.



### ADDITIONAL CHARGES

A fee of \$25 for the purchase of an ACE-branded t-shirt applies for this course. This is mandatory for all students undertaking any practical work placement.



Certificate 3 Guarantee (QLD). Applicants eligible for enrolment under Certificate 3 Guarantee to note that this training is funded by the Queensland Government.

Smart and Skilled (NSW). Applicants eligible for enrolment under *Smart and Skilled* to note that this training is subsidised by the New South Wales Government.

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## FURTHER INFORMATION



### STUDENT HANDBOOK

Our Student Handbook is available to all prospective students and may be obtained at or prior to enrolment from any of our colleges or downloaded from our website. The Student Handbook reflects our policies and contains information on the enrolment process, skills recognition, participation in training and assessment, support services, fees and refunds, rules and regulations, USI and a range of general information. While our Student Handbook also contains the specific details of our complaints and appeals process, it can also be accessed on our website at <https://www.acecolleges.edu.au/students/>



### CAMPUS CONTACT DETAILS FOR ENQUIRIES

BURLEIGH: 07 5520 3026 | [burleigh@acecolleges.edu.au](mailto:burleigh@acecolleges.edu.au)

MURWILLUMBAH: 02 6672 6005 | [mbah@acecolleges.edu](mailto:mbah@acecolleges.edu)

LISMORE: 02 6622 1903 | [lismore@acecolleges.edu](mailto:lismore@acecolleges.edu)